
THE CHALKE VALLEY COMMUNITY HUB LIMITED

UNAUDITED

MANAGEMENT COMMITTEE'S REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

THE CHALKE VALLEY COMMUNITY HUB LIMITED

SOCIETY INFORMATION

Management committee	Antonia Allen (appointed 22 September 2021) Derek Brown - Chairman Hilary Brown (resigned 22 September 2021) Claire Donne (appointed 22 September 2021) Caroline Dutson Reverend Jackie Lowe Kay Mills Hugh Pelly (resigned 22 September 2021) Rachel Sykes Julian Thomas - Treasurer (appointed 22 September 2021) Nigel Tinkler (resigned 23 March 2021) Linda Walton Katharine Whitmore - Vice Chairman Robert Wilkins
Secretary	Terry Jolly
Registered number	29912R
Registered office	URC Chapel High Road Broad Chalke Wiltshire SP5 5EH
Accountants	Clifford Fry & Co LLP St Mary's House Netherhampton Salisbury Wiltshire SP2 8PU

THE CHALKE VALLEY COMMUNITY HUB LIMITED

CONTENTS

	Page
Report of the Management Committee	1 - 3
Accountants' report	4
Statement of income and retained earnings	5
Balance sheet	6 - 7
Notes to the financial statements	8 - 14
The following pages do not form part of the statutory financial statements:	
Detailed income and expenditure account and summaries	15 - 17

THE CHALKE VALLEY COMMUNITY HUB LIMITED

MANAGEMENT COMMITTEES' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2021

The management committee present their report and the financial statements for the year ended 30 September 2021.

Management committee's responsibilities statement

The management committee are responsible for preparing the management committee's report and the unaudited financial statements in accordance with applicable law and regulations.

The Co-operative and Community Benefit Societies Act 2014 requires the management committee to prepare financial statements for each financial year. The Society is satisfied that it is entitled to exemption from the requirement to obtain an audit under section 84 of The Co-operative and Community Benefit Societies Act 2014, and its members have not required the Society to obtain an audit of its financial statements for the year in question in accordance with the Act. The management committee have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the management committees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Society and of the surplus or deficit of the Society for that period.

In preparing these financial statements, the management committee are required to:

- select suitable accounting policies for the Society's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Society will continue in business.

The management committee are responsible for keeping adequate accounting records that are sufficient to show and explain the Society's transactions and disclose with reasonable accuracy at any time the financial position of the Society and to enable them to ensure that the financial statements comply with the Companies Act 2006 and Co-operative and Community Benefit Societies Act 2014. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The management committee are responsible for the maintenance and integrity of the corporate and financial information included on the Society's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements and other information included in management committee's reports may differ from legislation in other jurisdictions.

Management committee

The management committee members who served during the year were:

Antonia Allen (appointed 22 September 2021)
Derek Brown - Chairman
Hilary Brown (resigned 22 September 2021)
Claire Donne (appointed 22 September 2021)
Caroline Dutson
Reverend Jackie Lowe
Kay Mills
Hugh Pelly (resigned 22 September 2021)
Rachel Sykes
Julian Thomas - Treasurer (appointed 22 September 2021)
Nigel Tinkler (resigned 23 March 2021)
Linda Walton

THE CHALKE VALLEY COMMUNITY HUB LIMITED

MANAGEMENT COMMITTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2021

Katharine Whitmore - Vice Chairman
Robert Wilkins

Purpose and principal activity

The purpose and principal activity of the Society during the year was the operation of a shop, post office, coffee shop and meeting place

The Society is registered under the Co-operative and Community Benefit Societies Act 2014.

Chairman's Report and Review of the Business

The Management Committee is pleased to present this report of the activities for the year ending 30 September 2021 to the Members of the Society.

At last year's Annual meeting our thanks were given to past Members of the Committee, which I extend again to Caroline Dutson for all she has done over many years, particularly in liaising with the Post Office to ensure all has run smoothly.

We now have four part-time team leaders who assist Tony with his many management duties and obligations, with Kate Woolven appointed as Assistant manager We are grateful to them all for the excellent work they do on our behalf.

This year has presented a number of challenges to the business, which has affected the financial situation of the Company.

The Hub continued to trade satisfactorily during 2020/21, despite the pandemic preventing the Coffee Shop from operating normally for about half the year. While total Hub sales of £313.5k were down 9.2% vs. 19/20, the 19/20 figure was significantly inflated by a one off 15.7% boost in Shop sales as more people shopped locally instead of in supermarkets. In 20/21 Shop sales fell back to a more normal level, with revenue +4.7% vs. the last year pre-pandemic (18/19).

Overall gross profit – the difference between the selling price and purchase costs of goods – was level year on year (£89.9k 20/21 vs. £89.4k 19/20), despite the fall in revenue, because % margin increased from 25.9% to 28.7%, primarily due to more competitive buying. The bottom line operating profit improved from a small loss of £10.5k in 19/20 to a small profit of £9.1k in 20/21. This is because operating expenses reduced 12.7% from £122.5k (19/20) to £106.9k in 20/21. The lower expenses reflect reduced depreciation costs and slightly lower levels of paid staff.

The new Stock Control and EPOS system installed last year has given us a much improved certainty of stock levels and value. Tony Patel and his team deserve many thanks and congratulations for installing and managing a complex system to achieve this so efficiently. Tony is continuing to achieve better margins with careful product selection and purchasing.

The Post Office continues to offer the most valuable and much appreciated service three mornings a week, for which we are sure that everyone is most grateful. Our thanks go to Ed and his team for their help and cooperation. It has been confirmed that we will not be able to offer an increased service by opening additional days or hours.

The Committee will strive to continuously review the range and number of products offered for sale in the Shop to ensure customer wants are satisfied, and to continue to offer good quality food and service in the Coffee Shop.

Last year we set ourselves specific objectives for the year.

THE CHALKE VALLEY COMMUNITY HUB LIMITED

**MANAGEMENT COMMITTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

- To conclude a new Lease arrangement with the Landlords.
- To plan and implement a refurbishment of the Shop area.
- To do all to ensure that the business can trade profitably, in order to assure its continuity.

Because of the absence of engagement by the Landlords we were not able to achieve a new Lease. Thus we could not embark on a programme of improvements in the shop. We are assured however that our legal rights of occupation have not changed. However, I am happy to report that in the current Financial Year a dialogue has at last commenced. More detail will be included in next year's report.

I believe we have achieved our aims of profitable trading, but of course this is finely balanced.

The current year's objectives remain largely similar.

- A concrete resolution of the Lease Issue, of which there is more hope.
- Depending on the timing of the above, to plan the refurbishment of the shop.
- To continue to strive for a regular, if necessarily modest, profitability to ensure our future.

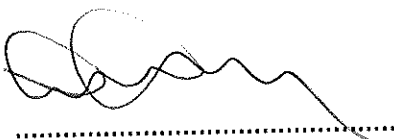
Importantly I would like to thank all the volunteers, without whom we cannot operate, the management and staff, our advisers, and the Management Committee members for all their invaluable help and advice. Most particularly, thank you to the Executive Committee for their continuing help and guidance.

Finally, I would like to thank all our customers for their loyal support, and particularly for their understanding of, and cooperation with the many changes to the operations required by Government regulations.

Small companies note

In preparing this report, the management committee have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the management committee on *21 March 2022* and signed on its behalf.



.....
**Terry Jolly
Secretary**

THE CHALKE VALLEY COMMUNITY HUB LIMITED

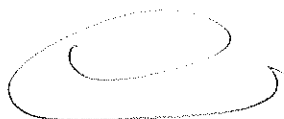
**CHARTERED ACCOUNTANTS' REPORT TO THE MEMBERS ON THE UNAUDITED STATUTORY
FINANCIAL STATEMENTS OF THE CHALKE VALLEY COMMUNITY HUB LIMITED
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

The Management Committee is responsible for the preparation of the financial statements, and they consider that an audit is not required for this year, and that an independent accountant's report is needed. In order to assist you to fulfil your duties under the Co-operative and Community Benefits Act 2014, we have prepared for your approval the financial statements of The Chalke Valley Community Hub Limited for the year ended 30 September 2021 which comprise the Statement of income and retained earnings, the Balance sheet and the related notes from the Society's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at <https://www.icaew.com/regulation>.

In our opinion:

- a) the financial statements are in agreement with the accounting records kept by the Society under section 75 of the Co-operative and Community Benefit Societies Act 2014.
- b) having regard only to, and on the basis of, the information contained in these accounting records, the financial statements comply with the requirements of the Co-operative and Community Benefit Societies Act 2014.
- c) with regard to the financial year ending September 30 2021, the financial criteria for the exercise of power conferred by section 84 were met in relation to the year.



Clifford Fry & Co LLP

St Mary's House
Netherhampton
Salisbury
Wiltshire
SP2 8PU

Date: 31/03/22

THE CHALKE VALLEY COMMUNITY HUB LIMITED

**STATEMENT OF INCOME AND RETAINED EARNINGS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	Note	2021 £	2020 £
Turnover		313,541	345,418
Cost of sales		(223,622)	(255,985)
Gross profit		<u>89,919</u>	<u>89,433</u>
Administrative expenses		(106,942)	(122,505)
Other operating income		26,053	22,228
Operating profit/(loss)		<u>9,030</u>	<u>(10,844)</u>
Interest receivable and similar income		43	318
Profit/(loss) after tax		<u><u>9,073</u></u>	<u><u>(10,526)</u></u>
Retained earnings at the beginning of the year		64,665	75,191
Profit/(loss) for the year		9,073	(10,526)
Retained earnings at the end of the year		<u><u>73,738</u></u>	<u><u>64,665</u></u>

There were no recognised gains and losses for 2021 or 2020 other than those included in the statement of income and retained earnings.

The notes on pages 8 to 14 form part of these financial statements.

THE CHALKE VALLEY COMMUNITY HUB LIMITED
REGISTERED NUMBER: 29912R

BALANCE SHEET
AS AT 30 SEPTEMBER 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	5	7,043	8,540
		<u>7,043</u>	<u>8,540</u>
Current assets			
Stocks	6	21,465	15,734
Debtors: amounts falling due within one year	7	2,156	1,755
Cash at bank and in hand	8	125,987	120,884
		<u>149,608</u>	<u>138,373</u>
Creditors: amounts falling due within one year	9	(34,483)	(33,948)
Net current assets		<u>115,125</u>	104,425
Total assets less current liabilities		<u>122,168</u>	<u>112,965</u>
Net assets excluding pension asset		<u>122,168</u>	<u>112,965</u>
Net assets		<u>122,168</u>	<u>112,965</u>
Capital and reserves			
Called up share capital	11	48,430	48,300
Profit and loss account		73,738	64,665
		<u>122,168</u>	<u>112,965</u>

THE CHALKE VALLEY COMMUNITY HUB LIMITED
REGISTERED NUMBER: 29912R

BALANCE SHEET (CONTINUED)
AS AT 30 SEPTEMBER 2021

The management committees consider that the Society is entitled to exemption from audit under section 477 of the Companies Act 2006 and members have not required the Society to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

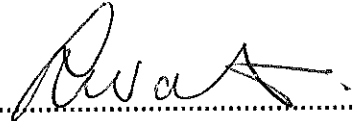
The management committees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with the provisions of FRS 102 Section 1A - small entities.

The financial statements were approved and authorised for issue by the board and were signed on its behalf on
21/03/22



.....
Derek Brown - Chairman
Management committee



.....
Linda Walton
Management committee

THE CHALKE VALLEY COMMUNITY HUB LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

1. General information

The company is a private company limited by shares incorporated in England & Wales. The principal place of business is Chalke Valley Stores, High Road, Broadchalke, Salisbury, SP5 5EH. The principal activity of the company is the operation of a shop, post office, coffee shop and meeting place.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The following principal accounting policies have been applied:

2.2 Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Society and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

Sale of goods

Revenue from the sale of goods is recognised when all of the following conditions are satisfied:

- the Society has transferred the significant risks and rewards of ownership to the buyer;
- the Society retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the Society will receive the consideration due under the transaction; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

2.3 Operating leases: the Society as lessee

Rentals paid under operating leases are charged to profit or loss on a straight-line basis over the lease term.

Benefits received and receivable as an incentive to sign an operating lease are recognised on a straight-line basis over the lease term, unless another systematic basis is representative of the time pattern of the lessee's benefit from the use of the leased asset.

2.4 Government grants

Grants are accounted under the accruals model as permitted by FRS 102. Grants relating to expenditure on tangible fixed assets are credited to profit or loss at the same rate as the depreciation on the assets to which the grant relates. The deferred element of grants is included in creditors as deferred income.

Grants of a revenue nature are recognised in the Statement of income and retained earnings in the same period as the related expenditure.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

2. Accounting policies (continued)

2.5 Interest income

Interest income is recognised in profit or loss using the effective interest method.

2.6 Pensions

Defined contribution pension plan

The Society operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Society pays fixed contributions into a separate entity. Once the contributions have been paid the Society has no further payment obligations.

The contributions are recognised as an expense in profit or loss when they fall due. Amounts not paid are shown in accruals as a liability in the Balance sheet. The assets of the plan are held separately from the Society in independently administered funds.

2.7 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Short-term leasehold property	- Straight line over the life of the lease - 7 years
Fixtures and fittings	- Straight line over 4 years
Computer equipment	- Straight line over 3 years

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in profit or loss.

2.8 Stocks

Stocks are stated at the lower of cost and net realisable value, being the estimated selling price less costs to complete and sell. Cost is based on the cost of purchase on a first in, first out basis. Work in progress and finished goods include labour and attributable overheads.

At each balance sheet date, stocks are assessed for impairment. If stock is impaired, the carrying amount is reduced to its selling price less costs to complete and sell. The impairment loss is recognised immediately in profit or loss.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

2. Accounting policies (continued)

2.9 Debtors

Short-term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

2.10 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

2.11 Creditors

Short-term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

2.12 Financial instruments

The Society only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors, loans from banks and other third parties, loans to related parties and investments in ordinary shares.

3. Employees

The average monthly number of employees, including directors, during the year was 8 (2020 - 9).

4. Taxation

	2021 £	2020 £
Total current tax	-	-
	-	-

Factors affecting tax charge for the year

There were no factors that affected the tax charge for the year which has been calculated on the profits on ordinary activities before tax at the standard rate of corporation tax in the UK of 19% (2020 - 19%).

THE CHALKE VALLEY COMMUNITY HUB LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

5. Tangible fixed assets

	Short-term leasehold property £	Fixtures and fittings £	Computer equipment £	Total £
Cost or valuation				
At 1 October 2020	86,499	50,826	14,396	151,721
Additions	-	2,935	-	2,935
At 30 September 2021	<u>86,499</u>	<u>53,761</u>	<u>14,396</u>	<u>154,656</u>
Depreciation				
At 1 October 2020	86,499	45,276	11,406	143,181
Charge for the year on owned assets	-	2,754	1,678	4,432
At 30 September 2021	<u>86,499</u>	<u>48,030</u>	<u>13,084</u>	<u>147,613</u>
Net book value				
At 30 September 2021	<u>-</u>	<u>5,731</u>	<u>1,312</u>	<u>7,043</u>
At 30 September 2020	<u>-</u>	<u>5,550</u>	<u>2,990</u>	<u>8,540</u>

THE CHALKE VALLEY COMMUNITY HUB LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

6. Stocks

	2021 £	2020 £
Finished goods and goods for resale	21,465	15,734
	<u>21,465</u>	<u>15,734</u>

7. Debtors

	2021 £	2020 £
Trade debtors	360	254
Prepayments and accrued income	1,796	1,501
	<u>2,156</u>	<u>1,755</u>

8. Cash and cash equivalents

	2021 £	2020 £
Cash at bank and in hand	125,987	120,884
	<u>125,987</u>	<u>120,884</u>

9. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	8,396	9,381
Other taxation and social security	2,061	215
Other creditors	205	356
Accruals and deferred income	23,821	23,996
	<u>34,483</u>	<u>33,948</u>

THE CHALKE VALLEY COMMUNITY HUB LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

10. Financial instruments

	2021 £	2020 £
Financial assets		
Financial assets measured at fair value through profit or loss	<u>125,987</u>	<u>120,884</u>

Financial assets measured at fair value through profit or loss comprise cash at bank and in hand.

11. Share capital

	2021 £	2020 £
Allotted, called up and fully paid		
4,843 (2020 - 4,830) Ordinary shares of £10.00 each	<u>48,430</u>	<u>48,300</u>

During the year, 13 Ordinary share were issued at par.

12. Pension commitments

The Society operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Society in an independently administered fund. The pension cost charge represents contributions payable by the Society to the fund and amounted to £947 (2020 - £880). Contributions totalling £205 (2020 - £356) were payable to the fund at the balance sheet date and are included in creditors.

THE CHALKE VALLEY COMMUNITY HUB LIMITED

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

13. Commitments under operating leases

The Society had no commitments under non-cancellable operating leases at the balance sheet date.

14. Controlling party

There is no ultimate controlling party.

THE CHALKE VALLEY COMMUNITY HUB LIMITED

**DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	Note	2021 £	2020 £
Turnover		313,541	345,418
Cost Of Sales		(223,622)	(255,985)
Gross profit		<u>89,919</u>	<u>89,433</u>
Gross profit %		28.7 %	25.9 %
Other operating income		<u>26,053</u>	<u>22,228</u>
Less: overheads			
Administration expenses		(106,942)	(122,505)
Operating profit/(loss)		<u>9,030</u>	<u>(10,844)</u>
Interest receivable		43	318
Profit/(Loss) for the year		<u><u>9,073</u></u>	<u><u>(10,526)</u></u>

THE CHALKE VALLEY COMMUNITY HUB LIMITED

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	2021 £	2020 £
Turnover		
Shop sales	290,637	321,238
Coffee shop sales	22,904	24,140
Craft & dry cleaning commission	-	40
	<u>313,541</u>	<u>345,418</u>
	2021 £	2020 £
Cost of sales		
Opening stocks	15,734	15,866
Purchases	229,353	255,853
Closing stocks	(21,465)	(15,734)
	<u>223,622</u>	<u>255,985</u>
	2021 £	2020 £
Other operating income		
Other operating income	23,963	14,487
Net rents receivable	1,440	1,440
Grants released	550	5,501
Donations received	100	800
	<u>26,053</u>	<u>22,228</u>

THE CHALKE VALLEY COMMUNITY HUB LIMITED

**SCHEDULE TO THE DETAILED ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	2021 £	2020 £
Administration expenses		
Staff salaries	68,447	75,450
Staff pension costs - defined contribution schemes	947	880
Staff welfare	120	-
Printing and stationery	227	20
Telephone and fax	1,433	1,081
Advertising and promotion	-	110
Auditors' remuneration	-	2,700
Accountancy fees	1,100	-
Equipment hire	1,780	1,563
Bank charges	2,154	2,004
Sundry expenses	844	684
Rent - operating leases	5,088	5,038
Rates	178	177
Light and heat	7,469	7,593
Cleaning	2,393	2,231
Insurances	1,877	1,754
Repairs and maintenance	4,058	4,190
Depreciation	4,432	12,504
Recruitment costs	-	136
Bookkeeping fees	4,395	4,390
	<u>106,942</u>	<u>122,505</u>
	2021 £	2020 £
Interest receivable		
Bank interest receivable	43	317
Other interest receivable	-	1
	<u>43</u>	<u>318</u>