

CHALKE VALLEY COMMUNITY HUB LTD

**APPLICATION FORM
CHALKE VALLEY COMMUNITY HUB - HUB MANAGER**

*Please complete as fully as possible; we realize that there may be some sections that don't apply.
Please continue on a separate page if you don't have enough room*

Full Name:	
Permanent Address:	
Date of Birth & National Insurance No:	
Current/Most Recent Employment:	
Name & Address & Telephone No. of two referees, including your current or a recent employer:	1. 2.
<i>NB: We will only take up references from those short-listed. We will not take up a reference from a current employer without first seeking your permission.</i>	
Please give us details about your education and qualifications <i>If you have done any courses, or hold any qualifications, certificates etc that are or may be relevant to the role for which you applying (e.g. GCSE, A level, business or management qualifications, cooking, catering, hospitality, food hygiene, health & safety) please include them here – however minor. Please attach a continuation sheet if necessary</i>	

Please list your employment history, starting with the most recent first.

Alternatively – if you have a professional CV which covers these headings, send that in instead

Dates	Employer/Organisation	Main role/responsibilities/achievements

If there are any other facts you would like to include or you think we should know about before employing you, please use this space – otherwise leave blank

What happens next?

Please place **this Application Form**, together with **your CV** (if applicable) and a hand-written **covering letter** telling us in your own words why you want to do this job and why you believe we should employ you (*don't be bashful!*) in a **sealed envelope** marked '*HUB MANAGER APPLICATION*' and *post or deliver it to:*

Terry Jolly, Chalke Valley Community Hub Ltd, High Road, Broad Chalke, Salisbury SP5 5EH.

(please email any questions to: terry.jolly23@gmail.com)

Application Forms and accompanying details must be received by 5.00 pm on Monday 11 March.

We shall let you know whether we would like to invite you to an interview no later than Friday 15 March.